

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2021-22

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** St Joseph School **CITY:** Lake Orion

**ADMINISTRATOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

| Date of Fire Drill             | Time of drill | Minutes to evacuate                                  | Number of people evacuated | Comments                 |
|--------------------------------|---------------|--|----------------------------|--------------------------|
| 1. 9/21/21                     | 10:00am       | 5  | ~400 (including adults)    |                          |
| 2. 9/30/21                     | 11:30am       | 5  | ~400 (including adults)    | During grades 3-5 recess |
| 3. 10/4/21                     | 10:00am       | 5  | ~400 (including adults)    |                          |
| 4. 5/5/21                      | 10:00am       | 5  | ~400 (including adults)    |                          |
| 5. 5/9/21                      | 10:00am       | 5  | ~400 (including adults)    |                          |
| Date of Tornado Drill          | Time of drill | Minutes to shelter                                   | Number of people sheltered | Comments                 |
| 1. 9/22/21                     | 10:00am       | 5  | ~400 (including adults)    |                          |
| 2. 3/4/2022                    | 10:30am       | 5  | ~400 (including adults)    |                          |
| Date of Shelter-in-Place Drill | Time of drill | Reason for drill (i.e. hazardous, weapons, intruder) | Number of people sheltered | Comments                 |
| 1. 10/6/21                     | 3:00pm        | intruder   | ~400 (including adults)    |                          |
| 2. 11/30/21                    | 1:00pm        | Active shooter at another school – soft lockdown     | ~400 (including adults)    |                          |
| 3. 2/10/22                     | 10:00am       | Intruder   | ~400 (including adults)    |                          |

Post a copy of this file on your school website.