

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2020-21

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** St Joseph School **CITY:** Lake Orion

**ADMINISTRATOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/30/20	10:30	3	~400 (including adults)	No problems, well-done
2. 10/5/20	11:35	3	~400 (including adults)	During 3-5 grade recess
3. 10/8/20	11:00	3	~400 (including adults)	
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 11/11/20	9:00	5 minutes per group	~400 (including adults)	Did in phases to cut down on time in close proximity, to accommodate for COVID concerns
2. 3/24/21	1:00	5 minutes per group	~400 (including adults)	Did an altered drill to accommodate for COVID concerns, so that groups would not gather
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 10/20/20	10:30	Intruder	~400 (including adults)	Did in phases throughout the building to cut down on time in close proximity, to accommodate for COVID concerns
2. 11/10/20	9:00	Intruder	~400 (including adults)	Did in phases throughout the building to cut down on time in close proximity, to accommodate for COVID concerns
3.				

Post a copy of this file on your school website.